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Subject: Offshore Wind: Port Advisory Group final summary
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Attachments: [Port Advisory Group Early Engagement Summary 2023-07-27.docx](#)

Kristen, Nate, Matt, Kay:

Attached please find a draft of the final meeting summary for your review and comment. A couple of quick thoughts:

1. The meeting summary is six pages. We sincerely tried to get it to four pages as instructed, but thought it really suffered and, while intended for a few different audiences, thought the advisory group would be disappointed. To get it to four pages, the only thing we came up with was to delete the brief description of each meeting and make a few other reductions. We worked on the format and hopefully the format will hold the reader's attention for six pages. We await your direction following your review.
2. We told the advisory group we would include a schedule in the meeting summary. The schedule at the end of the summary is the one we developed in early April and showed to the agencies on 4/26 with a few small adjustments; the adjustments we made were not material.

Nothing else to call to your attention in advance of your review. Best regards. Bill

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